



East Ilsley Parish Council

Minutes of the Full Council Meeting

Monday 23rd January 2023, 7.30pm, The Ilsleys Primary School

Minute Ref: 009/230123/PCM

Members Present:	Cllr. Mike Pembroke, Cllr. Mark Browne, Cllr. Dominic Robertson, and Cllr. Stephen Meadows
Members Absent:	Cllr. Nick Watkins and Cllr. Andrew Sharp
Officers Present:	Fenella Woods (Clerk & RFO) Cllr. Carlyne Culver (District Councillor)
In Attendance:	1 Member of Public
Meeting Start Time:	19.30pm
Meeting End Time:	20.43pm

- 101/23 Cllr. Pembroke welcomed all to the meeting. Apologies were **received** and **accepted** from Cllr. Watkins and Cllr. Sharp.
- 102/23 There were no declarations of interest received from any members, nor any requests for dispensation were received from members or the Clerk.
- 103/23 There were no questions or comments from members of the public regarding items on the agenda, nor were any representations made.
- 104/23 The minutes of the meetings held on 8th and 24th November 2022 were **read** and **approved** as an accurate record. Cllr. Pembroke signed a copy for the file.
- 105/23 There were no matters arising from the minutes of the above meetings and all actions generated had been completed.

Initial:

106/23

Cllr. Culver gave a report to the Council as summarised below:

- The large pothole on the High Street has been reported; it has been sprayed but not yet filled. This should happen within 28 days.
- The next District Parish Conference will take place on 31st January and councillors are encouraged to attend. The Clerk confirmed this will be discussed during item 13.
- From May 2023, all people wishing to vote in the Local Elections will need to show ID before being given a voting card. This is a key message and will be widely promoted in the run up to the election.
- A number of community cafes have recently opened up in the surrounding areas to run warm spaces and to help with advise with the cost of living crisis.
- The Members' Bid to help with the Hurricane Swing was successful, as well as helping out projects in other parishes.
- Carolyne is looking to hear from anyone who has been successful in obtaining a 'sustainable warmth grant.'
- The recent email from the Planning Department regarding the Pirbright Development is to do with ownership records and therefore not something we need to comment on. All previous comments remain valid for the application as a whole Cllr. Meadows asked if we knew how CIL money can be proportioned to East Ilsley. Carolyne will look into this.
- There are a number of consultations out at present, the Local Plan and the Draft Strategy for 2023 to 2027 and urges residents to have a look and fill in the surveys.

The Council thanked Carolyne for her report, and for assisting with the Members' Bid funds for the playground equipment.

107/23

The Budget spreadsheet for 2023 / 2024 had been circulated prior to the meeting and updated since the last meeting in November. All members present **approved** the budget for the next financial year. It was proposed to request a precept of **£21,000.00** for financial year 2023 / 2024, split into two equal payments of £10,500.00 and all members present **approved** this request. The Clerk will email the Precept Request form to WBC before 31st January 2023.

108/23

The Hurricane Swing will be installed on Tuesday 24th January 2023. It will take the team a couple of days to complete and then a post-installation inspection will need to be carried out prior to the equipment being opened to the public. The Clerk advised that the cost of the post-install inspection via Wicksteed was more expensive than if we added it to the cost of the annual inspection through the Playground Inspection Company which is taking place on Friday 27th January. Therefore, it would provide a small saving to combine this work. All members present **approved** this plan. In terms of finance, all the funds raised through the

Bingo evening have been received and confirmation has been received from the CIL Team at West Berkshire to use the S106 funds and the CIL funds. All that will remain in the CIL pot is the money needed for half the SID equipment that we are sharing with Compton.

- 109/23 The annual S137 Grant to St. Mary's PCC for the grass cutting of the Churchyard was **approved** by all members present. Due to the cost increases this year, it was agreed to pay £500. The Clerk will process this payment via BACS and advise the PCC of the incoming payment.
- 110/23 The Clerk informed the Council of the NALC (National Association of Local Councils) new campaign called 'Make a Change' which encourages more people to consider standing for election in their parishes. A readymade press release, leaflet and poster had already been generated and all parishes were welcome to use it. It was **agreed** to use these resources to help raise awareness of the local parish election and to encourage more residents to join the Parish Council in May.
- 111/23 Due to the upcoming local election on Thursday 4th May, the King's Coronation on 6th May and an additional bank holiday it was necessary to amend the date for the Annual Meeting of the Parish Council (not the annual meeting of the parish). It was **agreed** that the date would be Tuesday 16th May 2023 and the Clerk would book the school hall and update our meeting date list.
- 112/23 King Charles III Coronation was discussed by all members present. The Palace have released brief plans advising that the Coronation Ceremony would be on Saturday 6th, there would be a 'Big Community Lunch' on Sunday 7th organised by the Eden Project with a 'Concert at the Castle' televised on Sunday evening. Monday 8th is a Bank Holiday and the focus for this will be volunteering in the community. It was **agreed** to survey the village and find out what they wanted to happen over the long weekend before anything concrete was decided. It was agreed not to purchase any coronation gifts for local children so as to not contribute to additional future waste.
- Update since the meeting: The two village pubs, along with local volunteers have met and are planning village celebrations on behalf of the residents. No further action from the Council is required in terms of events, but we can consider the planting of a tree or a commemorative plaque / bench to mark the occasion. This will be discussed in the March Meeting.*
- 113/23 The Clerk's report is summarised below:
- The December Finance Report had been circulated prior to the meeting to all members. In January we had received the Playground grant from Greenham.

- We have received a PAYE refund from HMRC due to over payments from a previous year.
- Advanced warning has been received from UK Cycling Events that there will be a big event on 1st July 2023 running through East Ilsley. It was **agreed** to publish information about the event nearer the time to inform all the residents.
- The Clerk advised that she is to attend the Public Health and Wellbeing Conference at WBC on 31st January at 2pm, and then staying on for the District Parish Conference in the evening. Cllr. Browne offered to attend the DPC via Zoom and the Clerk will book him on.
- Triangle Management who empty all the bins have advised that the old wooden bins in the playground are still being used so have quoted their removal and disposal at £144.00. All members present **agreed** to accept this quotation.
- Signs Express have quoted £202.18 to create the new sign in the Playground with all the necessary details (this issue has been repeatedly noticed at the annual inspections) and all members present **agreed** to accept this quotation.
- Dr Rachel Ward will offer a 'how to use a Defibrillator' session on Saturday 11th March in the School Hall from 10am in light of current ambulance strikes and lengthy call out times to rural areas. The council **agreed** to cover the cost of the hall hire and refreshments to encourage attendance. This will not be a 'qualification' session, more of a 'myth debunking' session. In exchange, Dr. Rachel has requested that the tree root is removed that is at the entrance to the phone box which houses the defibrillator and also for the phone box to be cleaned of all cobwebs and repainted. It was **agreed** that Cllr. Meadows and Cllr. Robertson deal with the tree root and replace the slab and Cllr. Pembroke will clean the box. The Clerk will seek paint for re-painting the telephone box.
- The broken 'footpath' sign has been reported to WBC ref: 213952.
- An email has been received about the continuation of the EIC (Communicator Magazine) and that it should be more frequent that quarterly due to the information within it. It was explained that since Gina and Paula edited the Christmas edition, no one else had come forward to offer to edit future editions. A monthly newsletter (similar to West Ilsley) is an innovative idea, but again, a volunteer is needed to do this work. There are no funds available to pay someone for this role and the clerk does not have the capacity to take this project back on. We cannot proceed further with this until someone from the village comes forward to take on the project.
- The same email explains that the footpath between Cow Lane and Hayden Lane has a number of rabbit holes along it. The Clerk will log this with WBC as they are the landowners, not the PC.

- Any events put on by the Parish Council should be inclusive of both public houses, not favouring one over the other and that any event put on needs to be considerate of those living within the vicinity.
- The Landlords of the Swan Pub were not introduced to the village in the EIC (Communicator Magazine) when they first arrived. The Council responded to this by advising that at the time, the Clerk was editing the magazine who does not live in the village, and is not immediately aware of all the new arrivals. It was mentioned that there is never anything in the EIC from the Swan. The Clerk countered this accusation by advising that they are included in every 'editor request' email asking them for contribution prior to an edition being prepared. They are emailed with one month notice, two weeks' notice, and then a count down of days up to the deadline and we have never received any content / copy from them for inclusion. It was recommended that this was fed back to the Swan so they can be more proactive with sending over articles for inclusion in the future.
- Cllr. Robertson advised that he has not yet heard back from the PROW team about the speeding vehicles on the Ridgeway / Sunrise Hill near Dyson land and he will chase up with Elaine Cox at WBC.

With there being no further business, Cllr. Pembroke thanked all for attending and the meeting closed at 20.43pm.

Signed:

Position:

Date:

Actions from the Meeting:			
	Description	Assigned to	Completed
1	Submit the Precept Request form to WBC	Clerk	✓
2	Book the post-install inspection of the Hurricane Swing with the Play Inspection Company at the same time as the Annual Inspection	Clerk	✓
3	Process S137 payment to St Mary's PCC	Clerk	✓
4	Begin advertising campaign for new councillors for the local elections in May	Clerk	✓
5	Add commemorative 'something' for the Coronation to the March agenda	Clerk	✓
6	Book MB on the District Parish Conference	Clerk / MB	✓
7	Request the bin removal by Triangle Management	Clerk	✓

Initial:

8	Draft new sign for manufacture for the Playground	Clerk	
9	Book Hall for the Defib Session, arrange root removal, clean up and painting of the Telephone Box	Clerk / SM / DR / MP	
10	Let PROW team at WBC know about the rabbit holes along the footpath between Cow Lane and Hayden Lane	Clerk	✓

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